**Chinese Leadership Academy**  
College of Education  
Florida Atlantic University

## Application Checklist

### Costs

A non-refundable application fee of $350.00 per person is due at the time of booking. The flat tuition is $3,650 per person due via wire transfer. A minimum of 8 learners and maximum of 12 learners will be in each training cycle.

### Forms Required

- DS-2019
- DS-2019 for each member of accompanying dependent (if applicable)
- Letter of invitation from the host department
- Proof of appropriate funding resources (see DS-2019, section II-C)
- Proof of medical insurance (see DS-2019, section II-D). FAU's Alternate Insurance compliance Form for International Students form.
- International Driver’s License (recommended)

### Complete form DS-2019. Certificate of Eligibility

- Part I completed by host department (FAU)

- *Your VISA category is J-1 Scholar*

### PART II FORM

To be completed by exchange visitor

- **Part II Section II-A Personal Information**
  
  Complete all information in English.

- **Section II-B Personal Information**
  
  Complete any relevant information.

- **Section II-C Dependent Information**
  
  Complete this section if you are bringing dependents with you. All dependents’ expenses must be paid for by the exchange visitor. Dependents are not permitted into the leadership academy.

- **Section II-C Proof of appropriate sources for exchange visitor and dependent**
  
  Proof of appropriate sources of funding of $1,500 per month. This increases if accompanied by dependents. See Section II-C for amount. A letter or other document from the funding source confirming the source, amount in US dollars and dates of funding must accompany this request. Foreign language documents must be accompanied by a certified English translation.

- **Section II-D Mandatory Insurance and Check-In Orientation**
  
  International Student and Scholar Services (ISSS) will check you in at the leadership academy. Print your name and sign and date this section.

- **Section II-D Medical Insurance Requirement**
  
  Also see Section 1-F. Exchange visitors and accompanying J-2 dependents are required to have insurance coverage. Options: purchase an FAU-approved plan or provide completed Scholar Insurance Compliance Form completed in full and sign by your insurance provider. **FAU is requiring you to purchase FAU health insurance.**

- **Section II-E. Check-In Requirement**
  
  The International Student and Scholar Services (ISSS) will be present at the Chinese Leadership Academy orientation to provide check-in and orientation.

### Other: International

Recommend you obtaining an international driver’s license which can be purchased in your home country.
<table>
<thead>
<tr>
<th>Driver’s License</th>
<th>Other: Proof of English Language Proficiency</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Proof of the English language proficiency: verbal and written (see section 1-C: Program Information).</td>
</tr>
</tbody>
</table>

**WHAT TO BRING WITH YOU ON YOUR FIRST DAY TO THE LEADERSHIP ACADEMY**

<table>
<thead>
<tr>
<th>Forms and Items to bring with you</th>
</tr>
</thead>
<tbody>
<tr>
<td>Passport, DS-2019 and I-94 for yourself and your accompanying J-2 dependents. J-2 dependents are not required to join you.</td>
</tr>
<tr>
<td>Proof of adequate medical insurance for you and accompanying J-2 dependents (FAU alternate insurance compliance form for international students completed by you and your medical insurance company) or be prepared to purchase the university insurance for J Scholars.</td>
</tr>
<tr>
<td>Proof of proficiency of the English language.</td>
</tr>
<tr>
<td>Proof of appropriate sources for exchange visitor and dependent</td>
</tr>
</tbody>
</table>