

**GRADUATE PROGRAMS COMMITTEE  
COLLEGE OF EDUCATION  
FLORIDA ATLANTIC UNIVERSITY**

***CHECKLIST FOR GRADUATE FACULTY STATUS***

Applicant's Name:

Date:

Academic Rank:

- Graduate Faculty Status for:  C (master's committee membership)  
 B (doctoral committee membership)  
 A (doctoral committee chair)

Department:

Chairperson's Name:

Applicants should provide the following documents and submit them to the department chairperson prior to their application for Graduate Faculty status. Upon receipt of chairperson's letter, forward ALL documents to the Dean's Office c/o Graduate Programs Committee.

- Completed Graduate Faculty Status Form
- Current CV
- Copies of publications, not older than six years, and evidence that they are refereed. (Please indicate if you want them returned back to you. )
- Completed CITI Online Training Certification (<http://citiprogram.org/>)
- Evidence of participation in a doctoral dissertation committee (if applicable)
- Evidence of active research agenda (briefly describe your current research)
- Chairperson's brief statement and recommendation

Note: Please submit applications with documentation to the Dean's Office at least two weeks prior to the COE Graduate Faculty Committee monthly meetings.

Please Sign and Date.....

Modified August 16, 2007