

Department Chair and Academic Leader

Institution: Florida Atlantic University - FAU

Posted: December 4, 2012

Location: Florida

Category: Academic administration

Employment Level: Administrative

Employment Status: Full-time

Website: <http://fau.edu>

Salary: Not specified

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Department of Curriculum, Culture and educational Inquiry

Florida Atlantic university

We are Seeking:

A Department Chair and Academic Leader

We are seeking a dynamic, visionary and accomplished scholar to serve as Chair and Professor, and to lead a department with faculty of diverse backgrounds, who are internationally-minded and engaged with the community through seven graduate and undergraduate programs. We seek a consensus builder who works collegially with staff, faculty, students, administrators, and community members, who will be an active and collaborative leader in department, college and university decision making.

Responsibilities:

The position requires approximately 75% administrative responsibilities with about 25% devoted to teaching, research/creative activity, or outreach. This includes the supervision and coordination of seven departmental degree programs; directing the department's accreditation activities; working with budgets; scheduling; documenting and reporting; communicating consistently with faculty, staff, students, and administrators; recognizing and evaluating the work of faculty and staff, and working collaboratively with other departments in the College of Education. The maintenance of a record of scholarly activity and service on doctoral committees also will be expected.

Qualifications:

Applicants must have an earned doctorate in the field of Education, currently at rank of Associate/Full Professor, demonstrated experience in leadership in Higher Education and experience in supervision of doctoral research. The candidate should demonstrate distinction in education and scholarship that merits appointment with tenure.

University and Department Description:

Florida Atlantic University is a major public research and doctoral-degree granting institution with a student body of over 30,000, representing all 50 states and more than 180 countries. The main campus is located in Boca Raton, a family-friendly community in Palm Beach County on Florida's east coast that offers a wide variety of public cultural and recreational facilities.

The Department of Curriculum, Culture, and Educational Inquiry (CCEI), housed in the College of Education, includes seven faculty members and five instructors and offers Bachelors in Early Childhood Education (shared with another department); Masters programs in Curriculum and Instruction, Multicultural Education, Early Childhood Education, TESOL/Bilingual Education; a PhD in Curriculum and Instruction and is home to the Center of Holocaust and Human Rights. For more information visit <http://www.coe.fau.edu/academicdepartments/ccei/default.aspx>

Position will remain open until filled, however the posting may close without prior notice. Review of applications will begin on January 22, 2013.

All applicants must complete the Faculty, Administrative, Managerial and Professional Position applications for Faculty Positions available online through the Office of Human Resources <https://jobs.fau.edu> (Position # 981808). A background check will be required for the candidate selected for this position. For inquiries about the position, please contact: Dr. Traci Baxley, Chair, Search Committee baxley@fau.edu